1.5.1 Title: Chief Inspector – 14 CFR Part 121 Maintenance

A. Qualifications:

1. Shall meet the requirements of 14 CFR Part 119.67(d)
2. Demonstrated ability to positively and productively interact with FAA inspectors/regulators, Company management, employees and outside vendors.

B. Authority

1. Appoint and supervise Company Inspectors.
2. Direct CAMP, RII, and Vendor inspection activities.
3. Conduct Airworthiness Release.
4. Perform inspection of Required Inspection Items (RII).
5. Hire, lead, discipline & terminate inspection staff in accordance with Company procedures.
6. Approve vendors
7. Appoint Airworthiness Release and RII authorize inspectors.
8. Appoint designated maintenance technician for one time RII or inspection item.
9. Approve maintenance personnel for heavy check maintenance oversight.

C. Responsibilities:

1. Assure availability of Inspection personnel.
2. Assure Inspection Personnel training requirements are met.
3. Monitor all inspections conducted on Company 14 CFR 121 and 135.411A.2 aircraft. Insure that the quality of all materials and workmanship conforms to the highest standards.
4. Change and gain FAA / PMI approval to 14 CFR 121 CAMP inspection manual.
5. Review proposed modification and repairs to determine the necessity of FAA approval.
6. Monitor major repairs and modifications to assure work is performed in accordance with approved data. Assure proper completion of FAA documentation as required.
7. Review SDR & MIS for accuracy and applicability.
8. Approve new products to consumables database.
9. Weight and balance control program as described in PenAir GMM.
10. Minimum Equipment List (MEL) procedures and MEL Management program described in PenAir GMM.
11. Ensure Company MEL for 14 CFR 121/ 135.411A2 aircraft are current and submission of changes to Company FAA/POI.
12. Special Flight Permit procedures as listed in the Company General Operations Manual.

13. Inspection procedures as listed in PenAir GMM are current to latest industry standards.
14. Inspection RII content as listed in PenAir GMM is current to the latest standards.
15. Administration of the CT7 engine monitoring program and monitor CT7engine trend data.
16. Oversight of essential, substantial, and approved vendors.
17. Maintain liaison with the FAA Principle Airworthiness Inspector and FAA Engineering staff, submitting to the appropriate agency plans, drawings and proposals for modification or alteration of equipment, systems or practices and soliciting their advice.
18. Monitors the FAR's, Airworthiness Directives (AD's), and manufacturer's Service Bulletins for applicability, changes and compliance. Ensures computerized maintenance records system is current with new inspection items, AD's, manufacturer's Service Bulletins, etc.
19. Person of contact for emergency airworthiness directive notification (EAD)
20. Approval authority for any CAR extensions request
21. Conduct annual inspection training.
22. Conduct RII inspections.
23. Off route maintenance control in accordance with GOM.
24. Maintenance technical manual control.